



Student Device Family Responsible Use Agreement

This is separate from the Digital Resources Consent Form that must be signed as well.
FCPS borrowed Student Devices should be used only in conjunction with projects relating to the educational programs of FCPS.

<u>Dos</u>	<u>Don't</u>
<p>Handle the Device with Care:</p> <ul style="list-style-type: none"> Carry the device closed with 2 hands Store where it will not be dropped, stepped on, or exposed to extreme temperatures <p>Protective Accessories:</p> <ul style="list-style-type: none"> All Chromebooks must <u>stay inside</u> of their protective cases. These cases <u>must not be removed</u> under any circumstance! <p>Usage:</p> <ul style="list-style-type: none"> Student Device is for student use only Files saved in Schoology or Google Drive Gmail- usage only approved by the teacher for <u>educational communication</u> ONLY <p>Charging Practices:</p> <ul style="list-style-type: none"> Remind and encourage your student to charge their device nightly <p><i>Pro Tip: Have students leave their computer in their backpack and store it in the kitchen near an outlet to plug in.</i></p> <ul style="list-style-type: none"> Bring the charger to <u>school daily</u> <p>Laptop Repairs: Accidents Happen!</p> <ul style="list-style-type: none"> Visit the Computer Depot during Advisory Mon- Fridays 	<p>Handling & Storage:</p> <ul style="list-style-type: none"> Stored by pets, liquids, or food <p>Usage:</p> <ul style="list-style-type: none"> Friends, family members, or other students may not use the device Do not store files on the desktop or machine Student's personal or social media device Using Gmail to communicate socially with friends <p>Charging Practices:</p> <ul style="list-style-type: none"> Only use the charger that was issued with the device <p>Laptop Repairs:</p> <ul style="list-style-type: none"> Never attempt to repair the machine yourself or take it to a repair shop

Contact: Julian Morral, Technology Support Specialist (jcmorral@fcps.edu) to support student laptops or report lost or stolen laptops.



School staff must be informed of a lost/stolen device as soon as possible.



Families may be charged for intentional negligence or purposeful damage to technology.

Prices will be determined based on the repairs needed.

Please sign below indicating that you have read the responsible use guidelines and return this form to your child's House Advisory teacher. This form must be signed for each student attending CSMS.

Student Name	
Grade	
House	
Parent/Guardian Signature	
Student Signature	



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Chromebook Repair Prices

*Due to market fluctuations, laptop prices may change at any time.

GunDrop Case	\$45.00
Screen	\$89.00
Palm Rest	\$52.00
Touch Screen	\$150.00
Keyboard	\$52.00
Top Cover (Casing of Laptop)	\$30.00
Bottom Cover (Casing of Laptop)	\$30.00
Power Adapter	\$23.00
Full Device (Irreparable)	\$444.00