



Student Device Family Responsible Use Agreement

This is separate from the Digital Resources Consent Form that must be signed as well.

FCPS borrowed Student Devices should be used only in conjunction with projects relating to the educational programs of FCPS.

<u>Dos</u>	<u>Don't</u>
<p>Handle the Device with Care:</p> <ul style="list-style-type: none"> • Carry the device closed with 2 hands • Stored where it will not be dropped, stepped on or exposed to extreme temperatures <p>Protective Accessories:</p> <ul style="list-style-type: none"> • Consider using the mCover Hard Shell Case for extra device protection. • Learn more about this case here. <p>Usage:</p> <ul style="list-style-type: none"> • Student Device is for student use only • Files saved in Schoology or Google Drive • Gmail Usage only approved by the teacher for educational communication <p>Charging Practices:</p> <ul style="list-style-type: none"> • Remind and encourage your student to charge their device nightly <p><i>Pro Tip: Have students leave their computer in their backpack and store it in the kitchen near an outlet to plug in.</i></p> <ul style="list-style-type: none"> • Bring the charger to school daily <p>Laptop Repairs: Accidents Happen!</p> <ul style="list-style-type: none"> • Visit the Genius Bar at Lunch on Mondays • Visit the Computer Depot during Advisory Tuesdays- Fridays 	<p>Handling & Storage:</p> <ul style="list-style-type: none"> • Stored by pets, liquids, or food <p>Usage:</p> <ul style="list-style-type: none"> • Friends, family members, or other students may not use the device • Do not store files on the desktop or machine • Student's personal or social media device • Using Gmail to communicate socially with friends <p>Charging Practices:</p> <ul style="list-style-type: none"> • Only use the charger that was issued with the device <p>Laptop Repairs:</p> <ul style="list-style-type: none"> • Never attempt to repair the machine yourself or take it to a repair shop

Contact: Julian Morral, Technology Support Specialist (jcmorral@fcps.edu) to support student laptops or report lost or stolen laptops.



School staff should be informed of a lost/stolen device as soon as possible.



Families may be charged for intentional negligence or purposeful damage to technology.

Prices will be determined based on the repairs needed.

Please sign below indicating that you have read the responsible use guidelines and return this form to your child's House Advisory teacher. This form must be signed for each student attending CSMS.

Student Name	
Grade	
House	
Parent/Guardian Signature	
Student Signature	



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Laptop Repair Prices

*Due to market fluctuations, laptop prices may change at any time.

Screen	\$85.00
Touch Screen	\$150.00
Bezel	\$6.00
Palm Rest	\$49.00
Keyboard	\$14.00
Top Cover	\$22.00
System Board	\$293.00
Audio Jack	\$6.00
Power Adapter-Charger	\$23.00
Total Damage Not Repairable	\$480.00